



Midwestern Chapter International Society of Arboriculture



MW-TCC Local Arrangements Coordinator Job Description

Local Ad Hoc Committee Formation

Facilities Reservations

- Climbing area
- Gear check area
- Shelter
- Scorekeeper sequester arrangements

Food, Beverages and Ice Procurement

Site Arrangements

- Trees selection
- Permits
- Emergency services
- Restrooms
- Tables
- Parking
- Electricity
- Signage
- Set up
- Tear down

Local Publicity

Local Exhibitors and Sponsorships Recommendations

Member States

IOWA KANSAS MISSOURI NEBRASKA NORTH DAKOTA OKLAHOMA SOUTH DAKOTA